



REQUEST FOR ASSISTANCE (RFA) FORM INTAKE INTERVIEW LOG

<u>Date:</u> 2/27/18	<u>Interviewer:</u> Lafayette Baker	RFA #18 – 24
<u>Name of Person(s) Requesting Assistance:</u> [REDACTED]		
<u>Contact Numbers (telephone, e-mail, etc.):</u> [REDACTED]		
<u>Status of Person(s) Interviewed (title, position, student status, etc.):</u> Student		
<u>Requested Assistance Pertaining To (name, position, policy, project, etc.):</u> Haggard hall		

To the best of your knowledge, please fill out the following:

Interviewee Status: Male ☒ Female ☐ Administrator ☐ Faculty ☐ Staff ☐ Student ☐
 Concern Regarding: Male ☐ Female ☐ Administrator ☐ Faculty ☐ Staff ☒ Student ☐

Category: *(Please check at least one)*

- | | | | | |
|--|---|---|-------------------------------------|--|
| <input type="checkbox"/> Age | <input type="checkbox"/> Color | <input type="checkbox"/> Creed | <input type="checkbox"/> Disability | <input type="checkbox"/> Veteran Status |
| <input type="checkbox"/> Marital Status | <input checked="" type="checkbox"/> National Origin | <input type="checkbox"/> Race | <input type="checkbox"/> Religion | <input type="checkbox"/> Retaliation |
| <input type="checkbox"/> Sex/Gender | <input type="checkbox"/> Sexual Harassment | <input type="checkbox"/> Sexual Orientation | <input type="checkbox"/> Employment | <input type="checkbox"/> Genetic Information |
| <input type="checkbox"/> Gender Identity or Expression | | | | |

Time Line		
Date	Item	Comments
2/27/18	LB meet with [REDACTED]	<p>LB explains the EO Office resolution processes, including the difference between the informal resolution process and filing a formal discrimination complaint. LB also discusses the EO Office's limits on confidentiality (including the Public Records Act) and the prohibition against retaliation, as well as resources and reporting options. [REDACTED] indicated she did not want to file a formal complaint and that she wanted an informal resolution.</p> <p>[REDACTED] explained that he was in haggard hall where you pick up the laptops on the 1st floor. He looked down at the desk, and saw a cup with an image of a "Hammer and Sickle." [REDACTED] indicated that to Eastern Europeans a Hammer and Sickle is very offensive. He asked the manager about the image on the cup, the manager said the cup has been there a long time.</p> <p>[REDACTED] said he does not know how big the Eastern European</p>

		<p>populations is at Western, but he has at least five or six Eastern Europeans friend, and they would be offended by the image on the cup.</p> <p>His preferred outcome is for the cup to be removed.</p>
3/20/18	LB called [REDACTED]	<p>LB explained to [REDACTED] that he went to Haggard hall and saw the cup, and he will follow-up with Sue regarding the next steps to take. [REDACTED] thanks LB for meeting with him, and for following-up with him.</p>
3/27/18	LB called John Faquhar	<p>LB explained to John that a student came to EOO and expressed concerns about the Hammer and Sickle image on the cup in 1st floor of Haggard. John said that he would remove the cup from the desk.</p>
4/9/18	LB called [REDACTED]	<p>LB explained to [REDACTED] that the cup has been removed [REDACTED] thank LB for his assistance.</p>